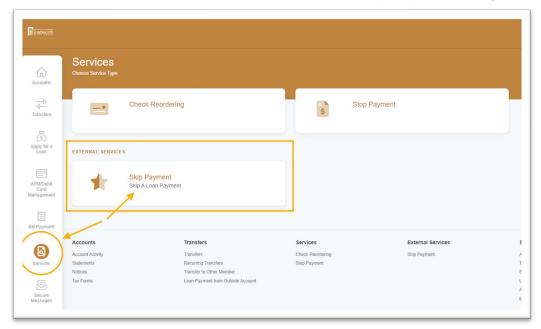
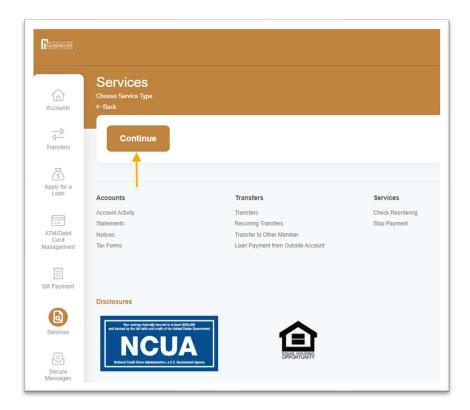


## **Online Banking - Skip Payment Instructions**

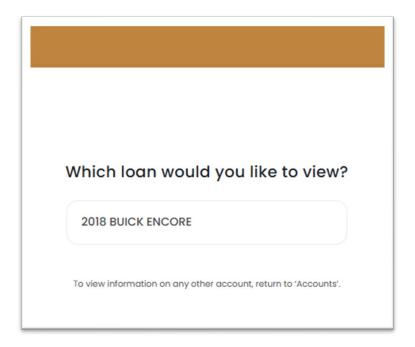
1. Select "Services" in the main menu and click on "Skip Payment" to begin the process.



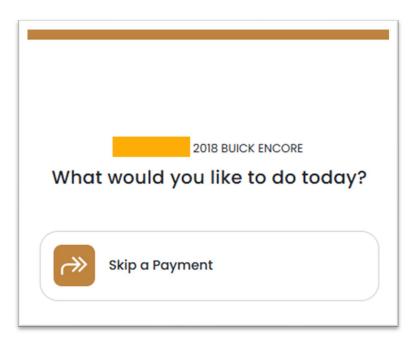
## 2. Click "Continue"



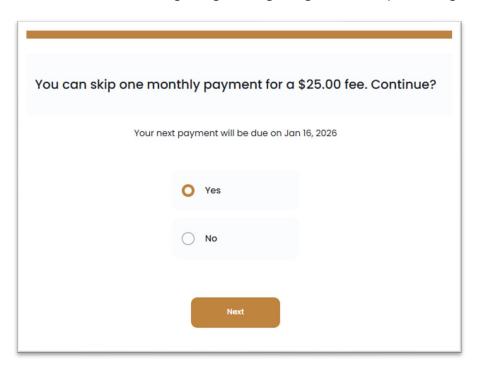
3. Select the loan you want to skip a payment on.



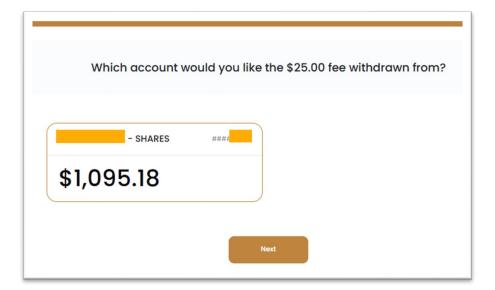
4. Confirm your action of skipping your next payment.



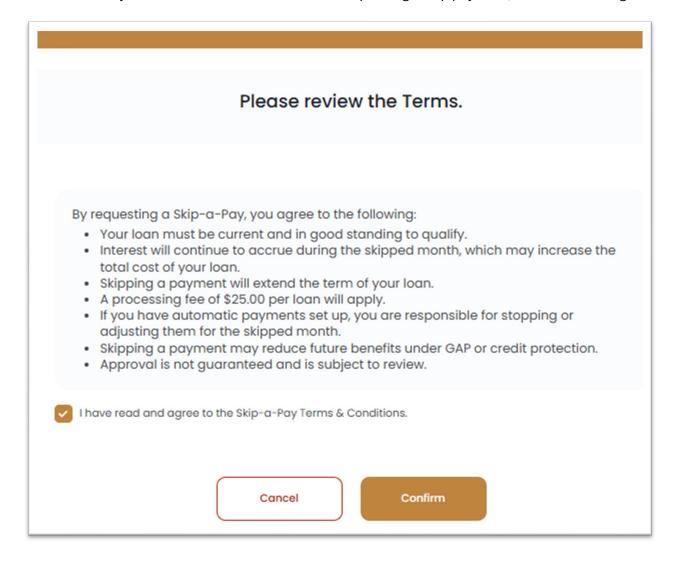
5. Click "Next" after agreeing to being charged a \$25.00 processing fee.



6. Choose the account to have the \$25.00 processing fee withdrawn from.



7. Carefully read and understand the terms of requesting a skip payment, before confirming.



If you have any questions, please visit <u>Guadalupecu.org/skip</u>, or reach out to us at <u>Guadalupecu.org/contact</u>.